



**INVITATION FOR SUBMISSION OF PROFILES FOR CONDUCTING CONCURRENT
AUDIT OF THE BANK FOR F.Y.2024-25**

Applications are invited from eligible Chartered Accountant (CA) Firms for conducting Concurrent Audit of **“THE PRAKASAM DISTRICT COOPERATIVE CENTRAL BANK LTD., NO. J. 551”** for the Financial Year 2024-25.

I. Job Profile:

To conduct Concurrent Audit of **THE PRAKASAM DISTRICT COOPERATIVE CENTRAL BANK LIMITED**, Head Office Departments and 34 branches (including 3 newly opened Branches in FY 2024-25) for the F.Y.2024-25.

II. Eligibility Criteria:

- a. The audit firm shall have been enrolled/registered with Institute of Chartered Accountants of India (ICAI).
- b. Audit firms having experience in bank audit.
- c. The audit firm name shall appear in the Diploma in Information System Audit (DISA) qualified list of CAs provided by ICAI.
- d. The factors like number of FCA/ ACA available with the firm, year of establishment, number of years of experience in the bank audit etc. will play crucial role in selection of the firm.
- e. Audit to be conducted as per the extant guidelines of NABARD/ RBI.

III. Procedure for Empanelment:

The selection of chartered accountant firm as Concurrent auditor of the Bank is completely based on the soundness and experience of the CAs and Professional Staff available. The bank reserves the right to finalize the CA firm and appoint as Concurrent Auditor of the Bank for the F.Y.2024-25.

IV. Application Guidelines:

- a. Chartered Accountant firms can apply upto Dt:31.07.2024 in the application proforma prescribed by the Bank, the hard copy should reach the Bank on or before 31.07.2024
- b. Incomplete applications and / or applications without aforesaid documents will be rejected without assigning any reason thereof.

V. Disclaimer:

In case it is detected at any stage that the firm does not fulfil the eligibility norms and it has furnished any incorrect / false information or suppressed any material fact(s), the application will stand cancelled. If any of these shortcomings is / are detected even

after appointment, their services are liable to be terminated. Decision of the bank in all matters regarding eligibility and selection would be final and binding on all applications/firms. No further representation or correspondence will be entertained by the Bank in this regard.

SD/-
CHIEF EXECUTIVE OFFICER

Encl:

- Annexure-I (Branches Business particulars 31.03.2024)
- Annexure-II (Application proforma)

Annexure-I

Business Details of the Branches

(RS IN CRORES)

SNO	Name of the branch	Deposits	Advances	TOTAL BUSINESS
1	Head Office	0.00	0.00	0.00
2	Central office	39.06	40.94	80.00
3	Addanki	48.24	192.72	240.96
4	B.Nidamanuru	22.19	30.14	52.34
5	Bestavaripeta	31.12	65.04	96.16
6	Chimakurthy	26.55	73.13	99.69
7	Chirala	39.92	71.38	111.30
8	Darsi	19.09	154.46	173.55
9	Giddaluru	31.45	55.12	86.58
10	Inkollu	37.02	136.33	173.35
11	Kandukur	40.37	129.57	169.94
12	Kanigiri	54.72	160.65	215.37
13	Karamchedu	24.91	49.77	74.68
14	Kondapi	16.58	56.90	73.48
15	Kurichedu	12.50	60.58	73.08
16	Kurnool Road	11.78	19.44	31.22
17	Lawyer Peta	40.23	13.24	53.47
18	M.Nidamanur	14.94	9.07	24.01
19	Markapur	47.54	126.60	174.14
20	Martur	29.05	113.21	142.26
21	Pamuru	6.61	28.87	35.49
22	Parchuru	30.98	68.08	99.06
23	Podili	15.03	116.77	131.80
24	Ravinuthala	65.69	88.85	154.54
25	Santhamaguluru	26.90	154.87	181.77
26	Singarayakonda	16.05	51.93	67.98
27	Tangutur	20.08	101.97	122.05
28	Town Branch	37.71	100.31	138.02
29	Uppugundur	24.89	36.40	61.29
30	Yerragondapalem	34.65	134.45	169.11
31	Mundlamuru	0.03	0.00	0.03
32	Dornala	0.51	0.00	0.51
33	Tarlupadu	0.45	0.00	0.45
	TOTAL	866.40	2440.80	3307.20

Annexure-II

Particulars of the Firm:

S.No.	Particulars	
1	Name of the Firm	
2	a) Unique Code Number (UCN) b) Firm Registration Number with ICAI	
3	Names of the Partners of the Firm with Age	
4	Date of Certificate of Practice of each partner	
5	Contact Details: <ul style="list-style-type: none">• Name of the Person-In-Charge• Contact Number• Address of the firm• Mail id of the firm	
6	If the firm is having branches at other places, give the details of: <ul style="list-style-type: none">• Branch address• Contact person• Contact number	
7	Year of Establishment of the Firm	
8	No. of Full Time Partners (FTPs) associated with the firm for a period of :	
9	Out of total FTPs, number of Fellow Chartered Accountant (FCA) Partners associated with the firm for a period of :	
10	Number of paid CAs in the Firm	
11	Number of CAs with DISA Qualification in the Firm (Partners and Paid CAs)	
11	Experience in Audit of Banks <ul style="list-style-type: none">• No. of years as Statutory Central Auditor• No. of years as Statutory Branch Auditor• No. of years as Concurrent Central Auditor	

	• No. of years as Concurrent Branch Auditor	
12	No. of Professional Staff in the Firm	
13	Whether the firm is also providing Income Tax and GST services	Income Tax: Yes / No GST : Yes / No

Additional Information:

- a) Copy of Constitution Certificate.
- b) Whether the firm is a member of any network of audit firms or any partner of the firm is a partner in any other audit firm? If yes, details thereof.
- c) Whether the firm has been appointed as Statutory Auditor by any other Co-operative Bank/ Commercial Bank/ Firms in the present financial year? If yes, details thereof.
- d) Whether the firm has been appointed as Concurrent Auditor by any other Co-operative Bank/ Commercial Bank/ Firms in the present financial year? If yes, details thereof
- e) Whether the firm has been debarred from taking up audit assignments by any regulator/Government agency? If yes, details thereof.
- f) Details of disciplinary proceedings etc. against firm by any Financial Regulator/ Government agency during last three years, both closed and pending.

Declaration:

The firm complies with all eligibility norms prescribed by RBI regarding appointment of Statutory Auditor of Co-operative Banks. It is certified that neither I nor any of our partners/ members of my/ their families (family will include besides spouse, only children, parents, brothers, sisters or any of them who are wholly or mainly dependent on the Chartered Accountants) or the firm/ company in which I am/ they are partners/ directors have been declared as wilful defaulter by any bank/financial institution.

It is confirmed that the information provided above is true and correct.

Signature of the Partner

(Name of the partner with Membership Number)

Date: